

Capital Improvement Project Request Form

Project Title Public Safety Building Security Fencing

Department Police and Fire Division _____

Proposed Priority (A-D) B Acquisition Year 2024

I. Project Description

- A. Description Installing Fence for enhanced security around rear of Public Safety Building.
Property being stored with rear of building. Prevent damage to this property.
- B. Purpose (include how it relates to specific City and department goals) _____

- C. Nature of Project:
 Replacement on predetermined cycle
 Replacement based on need (describe) _____
 New project check one below and describe.
 Improved efficiency _____
 New service _____
 Other _____

II. Need

- A. Describe the benefits and who (residents, city, commercial, etc.) will derive the most benefit.
Benefits would include keeping City property, confiscation and personal property safe.
- B. Comment on the needs to be met by this project. Enhanced safety and security of building.
- C. How are needs currently being met? Not being met

III. Priority

- A – Highest priority, essential to provide service or safety, timing is critical;
 B – Very important to maintain or permit increased service or efficiency in near future;
 C – Desirable for new or enhanced service timing is somewhat flexible;
 D – Project is desirable for new service timing corresponds to providing new service

- A. What priority letter does your department assign to this project? B
- B. What are your reasons for your proposed priority rating to this project? ARE NUMBER OF INCIDENTS ARE OCCURRING MORE OFTEN AND NEW ROAD IS NOT OPEN YET.

IV. Cost estimates

	<u>Amount</u>	<u>Year</u>
Equipment Only	<u>\$15,000.00</u>	<u>2024</u>
1. Planning/Design	_____	_____
2. Land	_____	_____
3. Construction	_____	_____
4. Equipment/Furnishings		
a. Equipment	_____	_____
b. Furnishings	_____	_____
c. Other	_____	_____
Subtotal	<u>\$ _____</u>	
Total	<u>\$15,000.00</u>	

IV. Status of plans and specifications

- Plans/bids not needed
 Prelim Engineers' estimate received
 Sketches in process
 Sketches complete
 Surveys complete
 Plans and/or bid specs in preparation
 Date of expected completion _____
 Plans and/or bid specs complete
 Other _____

Project Title _____

V. Estimated effect of completed project on operating budget of this department (current dollars)

- A. Increased revenue \$ 0
- B. Decreased operating expenses _____
- C. Number of new positions _____
- D. Additional salary costs _____
- E. Additional other expenses _____

Net effect on operating budget \$ _____

Explain _____

VI. Estimated effect of this project on operating budgets of other departments

Department affected _____
General effect on their budget _____

VII. Related to another project?

Yes

No

Name of Project _____
How related _____

VIII. Recommended financing (dollar amounts or percentage)

- | | |
|---|---|
| <input type="checkbox"/> Federal grant | <input type="checkbox"/> General Obligation Debt |
| <input type="checkbox"/> State grant | <input type="checkbox"/> Revenue Debt |
| <input type="checkbox"/> Special assessments | <input type="checkbox"/> Capital improvement fund reserve |
| <input type="checkbox"/> Current revenue | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Enterprise retained earnings | |

Form Completion Date 09-11-2023

Project History and Significant Actions:

Event _____	Date of Event _____
Event _____	Date of Event _____
Event _____	Date of Event _____
Event _____	Date of Event _____
Event _____	Date of Event _____
Event _____	Date of Event _____